

**Shipper's Letter Of Instruction**



**UNIT 8B, 443 WEST BOTANY STREET, ROCKDALE NSW 2216**  
**TEL: 61-2-9588 5537 EMAIL: mail@freightnet.com.au**

Please return this Shippers Letter of Instructions together with your commercial Invoice and packing list by email to mail@freightnet.com.au

Shipper's / Originator's name and address:	Consignee's name and address:

Tel :	Tel:
ABN:	Handling / special instructions (optional)
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<b>** Special Notation (and bottom of the page) **</b>	* ISPM 15 Regulations apply-Timber packed cargo must be treated OR fumigated. Supporting documents required
<b>CARGO MUST BE LABELLED !</b>	<b>Failure to comply will result in cargo being rejected for export !</b>
<b>FULL shipper &amp; consignee details MUST be marked on cargo (on all pieces) &gt;&gt;&gt;&gt;&gt;&gt;&gt;&gt;&gt;&gt;</b>	

Airfreight or Seafreight (please indicate) >>>>	AIR ( )	SEA ( )
SEAFREIGHT >> PIs confirm if Express Release OR original bills are required >>	EXPRESS ( )	ORIGINAL ( )

Number of Pieces :	
Gross weight : (please confirm if actual or approx)	
Shipment dimensions - ( length x width x height - in centimetres )	
Cubic measurement: (optional)	
Nature & Quantity of goods / Description :	
Drawback required : YES or NO	
Goods Country of Origin	
Letter of credit: YES or NO	
Order number / Invoice number (optional)	

<b>"Freight Terms - please indicate from one of the below six options"</b>	
Freight terms (EXW- no charges billed to shipper -all charges to consignee )	
Freight terms (FOB/FCA)-Australian origin charges to be billed to shipper only )	
Freight terms (CFR)- Freight and Australian origin charges billed to shipper)	
Freight terms (CIF/CIP )- same as CFR + cargo insurance)	
Freight Terms (DAT)-All charges to shipper,excl duty/tax.delivered "at terminal"	
Freight terms (DAP)-As above (DAT) but delivered "at place"	
Freight terms (DDP)-All charges to shipper (incl.destination duties/taxes)	
Reason for export : Sample / Sale-Permanent / Gift / Warranty return :	
Declared value for carriage (include currency)	
<b>Declared "FOB" value for Customs</b> (include currency)	
Insurance (It is recommended that you take out your own insurance) YES or NO	
Amount of insurance (indicate currency)	

<b>DOES CARGO CONTAIN DANGEROUS GOODS (AS PER I.A.T.A. / I.C.A.O.) ?</b>	YES ( )	NO ( )
<b>ARE GOODS "NOT RESTRICTED" AS PER IATA DG REGULATIONS?</b>	YES ( )	NO ( )
<b>DOES CARGO CONTAIN ANY BATTERIES (IE LITHIUM ION / LITHIUM METAL ETC ETC)?</b>	YES ( )	NO ( )

Authorisation from shipper (please include name, position / title and date)
Name: Position: Date: Signature

We hereby certify that the particulars on the face hereof are correct and you are hereby authorised as our Agent to arrange despatch of the consignment as described hereon from point of origin and to prepare and sign your air waybill/bill of lading on our behalf in accordance with your Standard Trading Conditions (copy available on request) AND THAT INSOFAR any part of the consignment contains Dangerous Goods such part is properly described by your name and is in proper condition for carriage by air according to the International Air Transport Associations Dangerous Goods regulations. We also agree to abide by Aviation Security Procedure as per Department of Transport regulations guidelines.

**\*\* SPECIAL NOTATION: Due to ISPM 15 regulations - Non treated timber used as packing / crating is prohibited into certain countries. Timber not treated may incur additional costs -Treated timber with ISPM 15 marking OR plastic packing is preferable \*\***

ALL GOODS SUBJECT TO OUR STANDARD TRADING CONDITIONS (COPY AVAILABLE UPON REQUEST)